



## PERSON SPECIFICATION

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below.

**Job Title:** StoryFutures Producer

**Department:** Media Arts/Centre for Digital Creativity

	Essential	Desirable	Tested by Application Form/Interview/Test
<b>Qualifications and Training</b>			
Significant professional practice as a producer AND/OR Educated to degree level in a relevant discipline	E		Application form
<b>Experience</b>			
Production experience and credits with participatory and user generated forms of storytelling. These could be across a variety of platforms including theatre, community arts, local, or national radio or other forms of creative practice		D	Application Form
Experience of project management of media production, including workflow, schedule, budget and multiple deadlines		D	Application Form
Experience working with archive content, either national or regional AND/OR experience of legal, compliance and ethics in media production contexts		D	Application form/interview
<b>Skills and Abilities</b>			
Organising and facilitating groups of people and being able to ensure under-represented voices are heard and participate in projects aimed at mainstream audiences	E		Application Form
Audio Production Skills. including structuring stories, recording multiple contributors both on location and remotely and the ability to edit and turn around content to tight deadlines	E		Application Form / Interview

Excellent organisational skills with proven ability to manage complex information and assets across different systems	E		Application Form
Some understanding of the importance of software and tools within the creation of immersive experiences and a willingness to learn new skills in this area and to train others in areas such as mobile scanning and audio production		D	Application Form
<b>Personal and Interpersonal Qualities</b>			
Ability to co-ordinate and build relationships between different stakeholders, including the BFI, BBC, Universities, new creatives and digital studios	E		Interview
Excellent interpersonal skills, including team-working, presentation, networking, and ability to understand client needs effectively and efficiently.	E		Interview
Adept at learning new digital tools in project management and/or creative delivery	E		Interview
Ability to work with minimum guidance, make things happen and take responsibility for own actions across multiple deadlines	E		Interview
You must be able to share your own knowledge and experience in order to support and encourage the creativity of others	E		Interview
<b>Capacity for Career Development</b>			
A commitment to continuous personal development.	E		Interview
<b>Circumstances (e.g. unsocial hours, etc)</b>			
Ability to start 1 <sup>st</sup> December 2022	E		Interview
Requirement for national and international travel	E		Interview
Ability to work flexibly, including some weekends and evenings as required	E		Application Form
Clean UK Drivers' Licence		D	Application Form